



INDRAPRASTHA INSTITUTE of  
INFORMATION TECHNOLOGY  
DELHI

**TENDER FOR SUPPLY & INSTALLATION OF  
COMPUTER WORKSTATIONS FOR CAMPUS OF  
THE INSTITUTE AT OKHLA PHASE-III, NEW DELHI-  
110020**

**(IIIT-D/IT/Workstations/79/2020-21)**

## **INVITATION FOR BIDS**

Indraprastha Institute of Information Technology -Delhi (IIITD), a State University created by an Act of Govt. of NCT of Delhi, invites sealed bids for **Supply and installation of the Computer workstations** (as per specifications mentioned under Scope of Work below) for its campus at Okhla Phase-III New Delhi-110020.

1. Earnest Money Deposit: Exempted. Bid Security Declaration to be submitted as per Annexure-X
  
1. The tender document can be downloaded from the Institute's web-site. Those wishing to get the copy of the document from the Institute may please deposit non-refundable Tender Document Fee of Rs.1, 180/- (Rupees One Thousand One Hundred Eighty only) in the form of Demand draft drawn in favour of "IIIT-Delhi Collections", payable at New Delhi or may deposit Rs.1, 180/-with the F&A division of the Institute and enclose the receipt with the filled up tender document. Tender fees is exempted for MSMEs/NSIC registered suppliers.
  
2. The last date for submission of bid is 12<sup>th</sup> March, 2021 up to 3:00 PM. The Technical bids shall be opened on the same day i.e. 12<sup>th</sup>/March/2021 at 3.30 P.M. The Tender Document should be addressed to:

**Registrar,  
Indraprastha Institute of Information Technology-Delhi  
Okhla Phase-III  
(Behind Govind Puri Metro Station)  
New Delhi-110020.**

The document may be deposited in the Tender Box kept in the Store & Purchase department at the Room no. A 107, First Floor, Old Academic Block of the Institute. Bids received after 3:00 PM will not be accepted or considered under any circumstances.

## Bidding Procedure:

1. Bids are invited in Two Bids System i.e. (1) Technical and (2) Financial.

Technical and Financial bids should be sealed separately and enclosed in a sealed envelope clearly indicating separately Technical Bid for “**Supply and installation of computer workstations**” and Financial Bid for “**Supply and installation of computer workstations**” addressed to Registrar IIIT-Delhi, Okhla Industrial Area Phase-III, New Delhi-110020.

2. Sealed quotations shall be received not later than 3.00 P.M. on 12<sup>th</sup> March, 2021. No bids will be accepted after this date & time under any circumstances. The Institute will not be responsible for any postal/courier delay and also for reasons beyond control of the Institute.
3. Technical bids must contain the EMD for specified amount, along with complete technical details as desired by this tender. Technical bids of all the tenderers will be opened on pre scheduled date, time & venue. Technical bids without EMD will be summarily rejected. The financial bid will be opened after evaluation of the technical bid. Financial bid of only those meeting the requirement of the Institute will be opened and no representation in this regard will be entertained. The date, time of opening of financial bid will be communicated later.

## Scope of Work

### Technical Specifications of Computer Workstations (Supply & Installation) (Qty. - 30)

Sr. No.	<u>Specification of Rack Server with GPUs</u>		<u>Compliance</u> (Y/N)	<u>Offered Technical Specs</u>
	Specifications	Parameter		
1	<b>Processor</b>	Single i7 10 <sup>th</sup> Generation 8C/16T Processor		
2	<b>Motherboard</b>	Appropriate Motherboard and chipset		
3	<b>Memory</b>	16GB RAM, Expandable up to 64GB		
4	<b>NVME SSD</b>	1x 1TB NVME M.2 SSD		
5	<b>GPU*</b>	i. 1x Nvidia GeForce GTX 1650 4GB GPU ii. 1x Nvidia GeForce GTX 1660 6GB GPU		
6	<b>I/O ports</b>	At least: 4x USB 2.0/3.0,1x RJ45 1Gbps LAN,3.5mm Audio Ports		
7	<b>Cooling</b>	Appropriate Liquid cooling must be provided with in the chassis to cool all the parts of the system. There must not be any failures and performance issues due to heating.		
8	<b>Chassis</b>	Tower, There should be enough space in chassis to house all the parts including GPU. Clutter-free Chassis is required (RGB Optional). There should be Delta Fans in the Chassis		
9	<b>Power Supply</b>	Appropriate energy efficient PSU to support all configuration including GPU. Power cables must be 3 pin compatible with Indian sockets		
10	<b>Monitor</b>	24 inch Full HD IPS monitor with power cable, Power cables must be 3 pin compatible with Indian sockets,HDMI port,HDMI cable, stand		
11	<b>Keyboard Mouse</b>	Standard Wireless Keyboard Mouse		
12	<b>OS Support</b>	Windows 10 and Ubuntu 20.4 Desktop  Windows 10 education trial version installed		
13	<b>Warranty</b>	3 Years Onsite Comprehensive(Parts+Labour) warranty		

**Please specify make, model of the offered specs**

**\*The bidders must quote for both options for the specification of the GPU Configuration given at sr.no. 5 above**

**The institute reserves the rights to purchase as advertised or part of the advertised specification /quantity.**

**Note: - The priority is workstation with 6GB GPU option, provided it meets the budgetary constraints.**

## Minimum Eligibility Requirement:

- 1 OEM & Authorized Partner should have Sales and support office in Country. **A self-certified document in support of this must be enclosed.**
- 2 The bidder should have service and support office in Delhi NCR. **A self-certified document in support of this must be enclosed.**
- 3 The warranty provided by the bidder should have a back to back arrangement with the OEM. **The declaration should be the part of a Letter of Authorization and signed by competent authority at the OEM.**
- 4 The bidder should be ISO 9001 certified. **A copy of valid ISO Certificate should be enclosed.**
- 5 The bidder should have support center with minimum 3 relevant workstation engineers. **A self-certified document in support of this must be enclosed.**
- 6 The vendor/OEM should be able to provide 24x7 NOC & Tele support of their own if required by IIITD at agreed terms. **A self-certified document in support of this must be enclosed.**
- 7 The bidder shall provide the Registration number of the firm along with the valid GST number with PAN Number allotted by the competent authorities. **A self-certified document in support of this must be enclosed.**
- 8 The bidder must not be blacklisted by Central Government, State Government or Government of Corporations in India. **A certificate or undertaking to this effect must be submitted.**
- 9 If the bidder is an authorized partner or service provider of an OEM, **an undertaking from the OEM is required** (please enclose) stating that they would facilitate the bidder on a regular basis with technology/product updates and extends support for the warranty as well.
- 10 The bidder must be responsible for supply, deploy and support the infrastructure.
- 11 If vendor /OEM do not meet its SLA, IIITD put the fine of 2000/- Rs per day for first seven days and @ Rs.5, 000/- per day from 8<sup>th</sup> day onwards will be levied.
- 12 Bidders can seek clarifications, raise technical queries etc. related to Tender by 24-Feb-2021 via email to [bhawani@iiitd.ac.in](mailto:bhawani@iiitd.ac.in) , [adarsh@iiitd.ac.in](mailto:adarsh@iiitd.ac.in) & for financial queries to e-mail [ajay@iiitd.ac.in](mailto:ajay@iiitd.ac.in) The replay to clarifications sought or queries raised will be replied within 2 days by 26-Feb-2021 and uploaded on the website of the institute under [www.iiitd.ac.in](http://www.iiitd.ac.in) Based on this the bidders may submit bids as prescribed by the due date the time. No clarifications in any other form will be provided.

**Following information must accompany the financial bid:**

1	Name, address and telephone number of the firm/company	
2	Name of the contact person and contact details (mobile/telephone number etc.)	
3	Name of the Bank and full address	
4	Bank Account Number	
5	PAN & GSTIN (Attach self-certified copy)	
6	Valid self-certified copy of authorization from Bidder	
7	Copy of Partnership Deed/ Certificate of registration of company or any other document evidencing registration of the bidder	
8	Number of Years of Experience	
9	Details of DD towards: Tender Fee: EMD:	
10	Provide the previous PO's of the same items work executed during last three years (attested copies of the Orders to be enclosed)	
11	List of service centers, nearest location of support centre.	
12	Turnover of the bidder in the financial years: 2017-18 2018-19 2019-20 Please attach CA certified copy of the turnover.	
13	ISO 9000 Certification (please attach certified copy)	

I /We hereby certify that the information furnished above is full and correct to the best of my/our knowledge.

(Signature of the authorized Signatory)  
Name:  
Office Seal.

Date:  
Place:

## **TERMS AND CONDITIONS**

1. The financial bid should be valid for a period of not less than 60 days from the date of opening of bid.
2. Upon placing of the Purchase Order (PO), the successful bidder is required to submit performance Bank guarantee (PBG) equivalent to 3% of the PO value within 07 days of the date of PO, failing which the EMD amount will be forfeited and the bidder shall be notified as blacklisted. The PBG will be valid for a period of 60 days beyond the stipulated date for cessation of the contract which is co-terminus with the warranty period. No interest is payable on the PBG.
3. PBG will be realized by IIIT-D in case of termination of the contract for unsatisfactory performance and/or non-performance of the contract.
4. The Product to be supplied within a period of 6-7 weeks from the date of the Purchase Order by the Institute. If vendor fails to supply the item as quoted in the Technical & Financial bid, the EMD amount will be forfeited and the bidder shall be notified as blacklisted, or as deem appropriate by the institute.
5. The bidder should have their own test and repair facility with certified engineers.
6. Bids will be opened in the presence of bidder's representatives, who choose to attend on the specified date and time. Only one representative shall be allowed to attend.
7. Sealed bid can be sent either by post or by messenger. The responsibility of delivery of bid lies entirely with the bidder.
8. 100% payment will be released only on satisfactory installation / services as per scope of work as certified by officer in charge of the Institute and after producing the GST invoice. Bidder does not agree to above payment terms are requested not to submit their bid.
9. Payment will be paid only if required SLA as mentioned in scope of work is met.
10. In the event of dispute, Director, IIIT-Delhi shall be the sole arbitrator and his decision shall be final and binding on both the parties.
11. IIIT-Delhi does not bind itself to accept the lowest or any other offer and reserves the right to accept or reject any or all the offers either in full or in part without assigning any reason.
12. In case the bidder is not able to execute the Work as per terms, EMD/PBG shall be forfeited.
13. The bidder must be an ISO-9000 certified organization.
14. Bidder must have sales and support service centers in Delhi.
15. Bidder should provide details of its support, certification to this effect from itself. If bidder fails to meet the SLAs, a fine of 2000/- Rs per day for first seven days and @ Rs. 5,000/- per day from 8<sup>th</sup> day onwards will be levied.

**PROFORMA FOR FINANCIAL BID**

<b>Options</b>	<b>Details</b>	<b>Qty.</b>	<b>All Inclusive price (Please quote in INR only)*</b>
A	Supply and installation of Computer Workstations(As per scope of Work with 1x Geforce GTX 1650 4GB GPU)	30	
B	Supply and installation of Computer Workstations(As per scope of Work with 1x Geforce GTX 1660 6GB GPU)		
<p align="center">Total Final Cost (in figures) with Installation at IIIT Delhi campus Okhla Phase III, New Delhi.  <b>The Bidder may obtain price in Forex(USD) however the quote in financial Bid should be INR only.</b>  <i><b>*If any documents are required for availing custom duty exemption, the IIITD will provide the same. Please quote price accordingly.</b></i></p>			

Please note the price should be quoted for each of the item and should be inclusive of all taxes/charges and installation at IIIT-Delhi.

**The bidders must quote for both options for the specification of the GPU configuration given at sr.no. 5 as per tender scope of work**

**Note: - The priority is workstation with 6GB GPU option, provided it meets the budgetary constraints.**

**The institute reserves the rights to purchase as advertised or part of the advertised specification /quantity.**

***\*In terms of Notification No. 45/2017-Central Tax (Rate), dated 14/11/2017 of the Government of India, Ministry Of Finance (Department Of Revenue), vide Sr. No.2, the Indraprastha Institute of Information Technology-Delhi being a University established by an Act of the Govt. of NCT of Delhi (Delhi Act 5 of 2008) and registered with the Government of India in the Department of Scientific and Research (Regn. No. TU/V/RG-CDE (1157) 2018, dated 14.09.2018) is eligible for concessional rate of 5% GST on items as specified in the Notification.***

The discount, if any should be mentioned herein and nowhere else.

Total Cost (all inclusive) of quantity mentioned above (in words) at IIIT-Delhi campus:

We accept that the rate quoted above shall remain valid for a period of 60 days from the last date of the tender document i.e. 60 days from 12<sup>th</sup> March, 2021. It is certified that the rates quoted above are not more than the rates charged from any Central / State Govt. Deptt. / Institution / GeM.

(Signature and seal of the Bidder)



**Annexure X**

“Exempted Bid Security Declaration Form”

Date: \_\_\_\_\_ Tender No. \_\_\_\_\_

To (insert complete name and address of the purchaser)

I/We. The undersigned, declare that:

I/We understand that, according to your conditions, bids must be supported by a Bid Securing Declaration.

I/We accept that I/We may be disqualified from bidding for any contract with you for a period of one year from the date of notification if I am /We are in a breach of any obligation under the bid conditions, because I/We

a) have withdrawn/modified/amended, impairs or derogates from the tender, my/our Bid during the period of bid validity specified in the form of Bid;

Or

b) having been notified of the acceptance of our Bid by the purchaser during the period of bid validity (i) fail or reuse to execute the contract, if required, or (ii) fail or refuse to furnish the Performance Security, in accordance with the Instructions to Bidders.

I/We understand this Bid Security Declaration shall cease to be valid if I am/we are not the successful Bidder, upon the earlier of (i) the receipt of your notification of the name of the successful Bidder; or (ii) thirty days after the expiration of the validity of my/our Bid.

Signed: \_\_\_\_\_ (signature of person whose name and capacity are shown)  
In the capacity of \_\_\_\_\_ (legal capacity of person signing the Bid Securing Declaration)

Name: (complete name of person signing he Bid Security Declaration)

Duly authorized to sign the bid for an on behalf of (insert complete name of Bidder)

Dated on \_\_\_\_\_ day of \_\_\_\_\_ (insert date of signing)

Corporate Seal (where appropriate)